

MANAGEMENT MEMO

SUBJECT: DISCOUNT AIRFARES FOR OFFICIAL STATE BUSINESS	NUMBER: MM 04-19
REFERENCES: SUPERSEDES MANAGEMENT MEMO 03-13 AND 03-17	DATE ISSUED: JUNE 30, 2004 EXPIRES: JUNE 30, 2005 ISSUING AGENCY: DEPARTMENT OF GENERAL SERVICES

**YCAL
Airfares**

The purpose of this Management Memo is to announce the new discount YCAL (Unrestricted California Government) airfare contracts between the State of California and the following airlines: America West, American, Delta, Southwest and United. The term of these contracts is July 1, 2004, through June 30, 2005. These discount YCAL airfares are for official state business only. City-pairs included in these contracts are for Intra-California, State to State and International destinations. The city-pair airfares are attached.

**Authorized
Forms of
Payment**

The authorized forms of payment for receiving the YCAL airfares are: the American Express Business Travel Account utilizing a certified State of California Travel Agency; an American Express Government charge card that is clearly marked with "State of California" or California State University Campus name; or a state agency check, made payable to the airline for each individual traveler.

A list of certified State of California Travel Agencies may be found on the Department of General Services, Office of Fleet Administration website at www.ofa.dgs.ca.gov.

Purpose

These fares represent a savings for state departments, universities and local government that travel on behalf of the State of California. The State of California achieves cost savings through these contracted fares as they are unrestricted, last seat availability and are for travel in either direction of the city-pair. These fares provide our government travelers with efficient, cost effective air travel. In the event that a lower fare is found, you are encouraged to obtain that fare if it is in the best interest of the state. Please refer to your individual departmental travel policy.

STATE ADMINISTRATIVE MANUAL

Contact Information

For further information, contact:

Donna Carey, Statewide Travel Program Administrator, Department of General Services, Office of Fleet Administration, 802 Q Street, Sacramento, CA 95814, (916) 327-2068, Donna.Carey@dgs.ca.gov.

A summary of all airline contracts and YCAL city-pair fares are available on the Department of General Services, Office of Fleet Administration website at www.ofa.dgs.ca.gov.

Ron Joseph The original Management Memo is signed by Ron Joseph, DGS Director
Director

Attachments: Attachment 1, Official Contracted Airfares, 2004 Intra-California
Attachment 2, Official Contracted Airfares, 2004 Out of State
Attachment 3, Official Contracted Airfares, 2004 International

OFFICIAL CONTRACTED AIRFARES
2004 Intra-California

Attachment 1

<i>Intra-California City-Pairs</i>		<i>Southwest Fare</i>	<i>United Fare</i>	<i>American Fare</i>
Burbank	Eureka/Arcata		\$124	
Burbank	Monterey		\$171	
Burbank	Oakland	\$89		
Burbank	San Francisco		\$135	
Burbank	San Jose	\$86		
Eureka/Arcata	Monterey		\$132	
Imperial/ELCNT	Monterey		\$148	
Imperial/ELCNT	Santa Barbara		\$104	
Los Angeles	Bakersfield		\$116	
Los Angeles	Carlsbad		\$116	
Los Angeles	Chico		\$149	
Los Angeles	Eureka/Arcata		\$115	
Los Angeles	Fresno			61
Los Angeles	Imperial/ELCNT		\$97	
Los Angeles	Modesto		\$119	
Los Angeles	Monterey		\$112	
Los Angeles	Oakland	\$58		
Los Angeles	Ontario		\$98	
Los Angeles	Palm Springs			\$89
Los Angeles	Redding		\$126	
Los Angeles	San Diego			\$69
Los Angeles	San Francisco			\$125
Los Angeles	San Jose	\$54		
Los Angeles	San Luis Obispo			\$87
Los Angeles	Santa Ana		\$90	
Los Angeles	Santa Barbara			\$63
Los Angeles	Santa Maria		\$129	
Oakland	Bakersfield		\$149	
Oakland	Imperial/ELCNT		\$98	
Oakland	Ontario	\$89		
Oakland	Palm Springs		\$167	
Oakland	San Diego	\$89		
Oakland	Santa Ana	\$94		
Oakland	Santa Barbara		\$151	
Ontario	Fresno		\$140	
Ontario	Monterey		\$144	
Ontario	San Jose	\$86		
Ontario	San Luis Obispo		\$105	
Sacramento	Bakersfield		\$115	
Sacramento	Burbank	\$89		
Sacramento	Crescent City		\$146	
Sacramento	Fresno		\$138	
Sacramento	Imperial/ELCNT		\$77	
Sacramento	Los Angeles	\$58		

Please note all fares are designated as (YCAL) in the airline computer reservation system. These fares are unrestricted and not subject to limited seating. The amount reflects a one-way fare in either direction.

OFFICIAL CONTRACTED AIRFARES
2004 Intra-California

Attachment 1

<i>Intra-California City-Pairs</i>		<i>Southwest Fare</i>	<i>United Fare</i>	<i>American Fare</i>
Sacramento	Monterey		\$154	
Sacramento	Ontario	\$89		
Sacramento	Oxnard		\$113	
Sacramento	Palm Springs		\$90	
Sacramento	San Diego	\$89		
Sacramento	San Francisco		\$128	
Sacramento	San Luis Obispo		\$121	
Sacramento	Santa Ana	\$90		
Sacramento	Santa Barbara		\$115	
Sacramento	Santa Maria		\$115	
San Diego	Bakersfield		\$125	
San Diego	Chico		\$149	
San Diego	Eureka/Arcata		\$127	
San Diego	Fresno		\$115	
San Diego	Monterey			\$120
San Diego	Ontario		\$98	
San Diego	Redding		\$148	
San Diego	San Francisco		\$140	
San Diego	San Jose	\$64		
San Diego	San Luis Obispo			\$108
San Diego	Santa Ana		\$109	
San Diego	Santa Barbara			\$85
San Francisco	Bakersfield		\$170	
San Francisco	Chico		\$137	
San Francisco	Crecent City		\$183	
San Francisco	Eureka/Arcata		\$162	
San Francisco	Fresno		\$134	
San Francisco	Monterey		\$111	
San Francisco	Ontario		\$131	
San Francisco	Palm Springs		\$115	
San Francisco	Redding		\$129	
San Francisco	San Luis Obispo		\$140	
San Francisco	Santa Ana			\$122
San Francisco	Santa Barbara		\$140	
Santa Ana	Eureka/Arcata		\$132	
Santa Ana	Fresno		\$114	
Santa Ana	Monterey		\$124	
Santa Ana	Redding		\$132	
Santa Ana	San Jose	\$90		
Santa Ana	San Luis Obispo		\$139	
Santa Barbara	San Jose			\$120

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OFFICIAL CONTRACTED AIRFARES
2004 Out of State

Attachment 2

Out of State City-Pairs		Southwest Fare	United Fare	Delta Fare	American Fare	America West Fare
Albuquerque NM	Atlanta GA			\$280		
Albuquerque NM	Austin TX			\$179		
Albuquerque NM	Baltimore-Wash MD			\$259		
Albuquerque NM	Chicago-Midway IL			\$286		
Albuquerque NM	Dallas/FT Worth TX			\$175		
Albuquerque NM	Houston Hobby TX			\$160		
Albuquerque NM	Kansas City Intl MO			\$145		
Albuquerque NM	Las Vegas, NV					\$125
Albuquerque NM	Long Island NY			\$300		
Albuquerque NM	New Orleans LA			\$130		
Albuquerque NM	Orlando FL			\$250		
Albuquerque NM	Philadelphia PA			\$375		
Albuquerque NM	Phoenix AZ					\$75
Albuquerque NM	Portland OR			\$200		
Albuquerque NM	Providence RI			\$300		
Albuquerque NM	Salt Lake City UT			\$245		
Albuquerque NM	San Antonio TX		\$208			
Albuquerque NM	Seattle WA			\$254		
Albuquerque NM	Tampa FL			\$215		
Atlanta GA	Houston INTL TX			\$185		
Atlanta GA	Houston Hobby TX			\$175		
Bakersfield CA	Phoenix AZ					\$350
Boston MA	NYC Laguardia NY			\$140		
Burbank CA	Albuquerque NM		\$286			
Burbank CA	Las Vegas NV	\$85				
Burbank CA	Phoenix AZ	\$70				
Burbank CA	Portland OR		\$130			
Burbank CA	Reno NV		\$113			
Burbank CA	San Antonio TX		\$376			
Burbank CA	Seattle WA		\$135			
Burbank CA	Spokane WA		\$132			
Chicago-Ohare IL	Cincinnati OH			\$125		
Chicago-Ohare IL	Cleveland Hopkins OH		\$207			
Chicago-Ohare IL	Minneapolis MN		\$222			
Dallas/FT Worth TX	Houston INTL TX			\$90		
Dallas/FT Worth TX	Houston Hobby TX			\$109		
Fresno CA	Dallas/FT Worth TX				\$470	
Fresno CA	Denver CO		\$422			
Fresno CA	Las Vegas NV					\$180
Fresno CA	Phoenix AZ					\$325
Fresno CA	Salt Lake City UT			\$345		
Fresno CA	Seattle WA			\$142		

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2004 Out of State

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Out of State City-Pairs		Southwest Fare	United Fare	Delta Fare	American Fare	America West Fare
Imperial/ELCNT	Las Vegas NV		\$131			
Imperial/ELCNT	Washington Dulles VA		\$558			
Imperial/ELCNT	Washington Nat'l DC		\$558			
Long Beach CA	Dallas/FT Worth TX				\$400	
Long Beach CA	NYC Kennedy NY				\$299	
Long Beach CA	Washington Dulles VA				\$600	
Los Angeles CA	Albuquerque NM					\$150
Los Angeles CA	Atlanta GA			\$290		
Los Angeles CA	Baltimore-Wash MD	\$260				
Los Angeles CA	Boston MA					\$225
Los Angeles CA	Chicago-Midway IL	\$257				
Los Angeles CA	Chicago-Ohare IL				\$298	
Los Angeles CA	Colorado Springs CO		\$395			
Los Angeles CA	Columbus OH			\$330		
Los Angeles CA	Dallas/FT Worth TX			\$255		
Los Angeles CA	Denver CO				\$160	
Los Angeles CA	Honolulu HI			\$358		
Los Angeles CA	Houston INTL TX			\$240		
Los Angeles CA	Indianapolis IN	\$281				
Los Angeles CA	Kansas City Intl MO	\$176				
Los Angeles CA	Las Vegas NV	\$54				
Los Angeles CA	Miami FL				\$350	
Los Angeles CA	Minneapolis MN					\$315
Los Angeles CA	Nashville TN	\$260				
Los Angeles CA	New Orleans LA	\$179				
Los Angeles CA	Newark NJ				\$250	
Los Angeles CA	NYC Kennedy NY					\$215
Los Angeles CA	Orlando FL			\$215		
Los Angeles CA	Philadelphia PA	\$179				
Los Angeles CA	Phoenix AZ	\$53				
Los Angeles CA	Portland OR		\$144			
Los Angeles CA	Reno NV	\$70				
Los Angeles CA	Salt Lake City UT	\$81				
Los Angeles CA	San Antonio TX	\$166				
Los Angeles CA	Seattle WA		\$147			
Los Angeles CA	Spokane WA			\$100		
Los Angeles CA	St. Louis INTL MO	\$239				
Los Angeles CA	Tucson AZ	\$53				
Los Angeles CA	Washington Dulles VA					\$275
Los Angeles CA	Washington Nat'l DC			\$300		
Oakland CA	Albuquerque NM			\$106		
Oakland CA	Amarillo TX			\$314		
Oakland CA	Atlanta GA			\$315		
Oakland CA	Austin TX			\$215		
Oakland CA	Baltimore-Wash MD					\$325
Oakland CA	Boston MA			\$225		

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Out of State City-Pairs		Southwest Fare	United Fare	Delta Fare	American Fare	America West Fare
Oakland CA	Chicago-Midway IL	\$216				
Oakland CA	Chicago-Ohare IL		\$450			
Oakland CA	Cleveland Hopkins OH		\$450			
Oakland CA	Dallas/FT Worth TX			\$295		
Oakland CA	Denver CO		\$430			
Oakland CA	Detroit Metro MI					\$320
Oakland CA	Hartford CT			\$250		
Oakland CA	Houston INTL TX			\$175		
Oakland CA	Jacksonville FL			\$307		
Oakland CA	Kansas City Intl MO	\$179				
Oakland CA	Knoxville TN			\$180		
Oakland CA	Las Vegas NV					\$75
Oakland CA	Minneapolis MN			\$350		
Oakland CA	Nashville TN	\$260				
Oakland CA	New Orleans LA	\$186				
Oakland CA	NYC Kennedy NY			\$307		
Oakland CA	Oklahoma City OK			\$320		
Oakland CA	Omaha NB					\$300
Oakland CA	Orlando FL			\$195		
Oakland CA	Pasco-Richland WA			\$214		
Oakland CA	Phoenix AZ	\$92				
Oakland CA	Portland OR	\$70				
Oakland CA	Raleigh NC			\$242		
Oakland CA	Reno NV	\$63				
Oakland CA	Rochester NY			\$267		
Oakland CA	Salt Lake City UT	\$77				
Oakland CA	San Antonio TX					\$275
Oakland CA	Seattle WA	\$79				
Oakland CA	St. Louis INTL MO			\$108		
Oakland CA	Tampa FL			\$400		
Oakland CA	Tucson AZ					\$150
Oakland CA	Washington Dulles VA					\$340
Oakland CA	Washington Nat'l DC					\$340
Ontario CA	Albuquerque NM		\$279			
Ontario CA	Atlanta GA			\$330		
Ontario CA	Chicago-Ohare IL			\$290		
Ontario CA	Dallas/FT Worth TX			\$274		
Ontario CA	Las Vegas NV	\$85				
Ontario CA	Oklahoma City OK			\$159		
Ontario CA	Phoenix AZ	\$70				
Ontario CA	Portland OR		\$158			
Ontario CA	Reno NV		\$111			
Ontario CA	Salt Lake City UT		\$185			
Ontario CA	Seattle WA			\$154		
Phoenix, AZ	El Paso TX					\$125
Sacramento CA	Albuquerque NM			\$115		

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2004 Out of State

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Out of State City-Pairs		Southwest Fare	United Fare	Delta Fare	American Fare	America West Fare
Sacramento CA	Atlanta GA			\$335		
Sacramento CA	Austin TX					\$250
Sacramento CA	Baltimore-Wash MD					\$340
Sacramento CA	Boise ID		\$124			
Sacramento CA	Boston MA					\$325
Sacramento CA	Charlotte NC			\$210		
Sacramento CA	Chicago-Ohare IL		\$450			
Sacramento CA	Colorado Springs CO			\$224		
Sacramento CA	Columbus OH			\$190		
Sacramento CA	Dallas/FT Worth TX				\$400	
Sacramento CA	Denver CO		\$441			
Sacramento CA	Detroit Metro MI			\$239		
Sacramento CA	El Paso TX					\$200
Sacramento CA	Fort Lauderdale FL		\$497			
Sacramento CA	Honolulu HI		\$430			
Sacramento CA	Houston INTL TX					\$300
Sacramento CA	Indianapolis IN					\$200
Sacramento CA	Jackson MS			\$299		
Sacramento CA	Kansas City Intl MO	\$179				
Sacramento CA	Las Vegas NV					\$95
Sacramento CA	Little Rock AR			\$250		
Sacramento CA	Memphis TN			\$265		
Sacramento CA	Miami FL					\$250
Sacramento CA	Milwaukee WI			\$200		
Sacramento CA	Minneapolis MN					\$300
Sacramento CA	Nashville TN			\$160		
Sacramento CA	New Orleans LA			\$170		
Sacramento CA	Newark NJ					\$250
Sacramento CA	NYC Kennedy NY					\$250
Sacramento CA	NYC Laguardia NY			\$290		
Sacramento CA	Oklahoma City OK			\$182		
Sacramento CA	Omaha NB			\$185		
Sacramento CA	Orlando FL			\$170		
Sacramento CA	Philadelphia PA					\$300
Sacramento CA	Phoenix AZ	\$99				
Sacramento CA	Portland OR	\$71				
Sacramento CA	Raleigh NC			\$355		
Sacramento CA	Richmond VA			\$365		
Sacramento CA	Salt Lake City UT			\$235		
Sacramento CA	San Antonio TX					\$250
Sacramento CA	Seattle WA	\$85				
Sacramento CA	St. Louis INTL MO					\$275
Sacramento CA	Tampa FL					\$250
Sacramento CA	Tucson AZ		\$123			
Sacramento CA	Tulsa OK			\$258		
Sacramento CA	Washington Dulles VA					\$350
Sacramento CA	Washington Nat'l DC					\$350
San Diego CA	Albuquerque NM					\$150

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2004 Out of State

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Out of State City-Pairs		Southwest Fare	United Fare	Delta Fare	American Fare	America West Fare
San Diego CA	Atlanta GA			\$400		
San Diego CA	Baltimore-Wash MD	\$260				
San Diego CA	Chicago-Ohare IL				\$320	
San Diego CA	Dallas/FT Worth TX			\$235		
San Diego CA	Denver CO		\$388			
San Diego CA	Kansas City Intl MO	\$238				
San Diego CA	Las Vegas NV	\$70				
San Diego CA	NYC Kennedy NY			\$220		
San Diego CA	Phoenix AZ	\$70				
San Diego CA	Portland OR		\$144			
San Diego CA	Reno NV		\$106			
San Diego CA	Salt Lake City UT			\$235		
San Diego CA	Seattle WA		\$148			
San Diego CA	Tucson AZ	\$70				
San Diego CA	Washington Dulles VA		\$549			
San Francisco CA	Albuquerque NM			\$135		
San Francisco CA	Atlanta GA			\$300		
San Francisco CA	Baltimore-Wash MD		\$585			
San Francisco CA	Boston MA					\$250
San Francisco CA	Chicago-Ohare IL				\$320	
San Francisco CA	Cincinnati OH			\$335		
San Francisco CA	Cleveland Hopkins OH			\$250		
San Francisco CA	Dallas/FT Worth TX			\$282		
San Francisco CA	Denver CO		\$426			
San Francisco CA	Detroit Metro MI			\$225		
San Francisco CA	Honolulu HI		\$428			
San Francisco CA	Houston INTL TX		\$450			
San Francisco CA	Kansas City Intl MO			\$150		
San Francisco CA	Knoxville TN			\$205		
San Francisco CA	Las Vegas NV					\$99
San Francisco CA	Madison WI			\$246		
San Francisco CA	Miami FL				\$340	
San Francisco CA	Minneapolis MN					\$215
San Francisco CA	Nashville TN			\$159		
San Francisco CA	New Orleans LA		\$475			
San Francisco CA	Newark NJ		\$450			
San Francisco CA	NYC Kennedy NY					\$200
San Francisco CA	NYC Laguardia NY		\$508			
San Francisco CA	Orlando FL		\$549			
San Francisco CA	Pasco-Richland WA		\$143			
San Francisco CA	Philadelphia PA		\$568			
San Francisco CA	Phoenix AZ					\$75
San Francisco CA	Pittsburgh PA			\$370		
San Francisco CA	Portland OR		\$133			
San Francisco CA	Raleigh NC			\$175		
San Francisco CA	Reno NV		\$102			
San Francisco CA	Rochester NY			\$170		
San Francisco CA	Salt Lake City UT			\$130		

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OFFICIAL CONTRACTED AIRFARES
2004 Out of State

Attachment 2

Out of State City-Pairs		Southwest Fare	United Fare	Delta Fare	American Fare	America West Fare
San Francisco CA	Seattle WA		\$130			
San Francisco CA	St. Louis INTL MO				\$400	
San Francisco CA	Washington Dulles VA					\$300
San Francisco CA	Washington Nat'l DC					\$325
San Jose CA	Albuquerque NM					\$150
San Jose CA	Atlanta GA			\$350		
San Jose CA	Austin TX				\$350	
San Jose CA	Baltimore-Wash MD	\$260				
San Jose CA	Chicago-Ohare IL				\$320	
San Jose CA	Dallas/FT Worth TX				\$400	
San Jose CA	Detroit Metro MI			\$325		
San Jose CA	Denver CO		\$437			
San Jose CA	Houston INTL TX			\$244		
San Jose CA	Kansas City Intl MO		\$401			
San Jose CA	Las Vegas NV	\$67				
San Jose CA	Phoenix AZ	\$91				
San Jose CA	Portland OR	\$70				
San Jose CA	Reno NV	\$57				
San Jose CA	Salt Lake City UT			\$250		
San Jose CA	Seattle WA	\$80				
San Jose CA	Washington Nat'l DC				\$390	
San Luis Obispo CA	Phoenix AZ					\$350
San Luis Obispo CA	Portland OR		\$144			
Santa Ana CA	Albuquerque NM		\$239			
Santa Ana CA	Atlanta GA			\$335		
Santa Ana CA	Chicago-Ohare IL				\$319	
Santa Ana CA	Cincinnati OH			\$260		
Santa Ana CA	Dallas/FT Worth TX			\$195		
Santa Ana CA	Denver CO		\$404			
Santa Ana CA	Las Vegas NV	\$72				
Santa Ana CA	Miami FL			\$290		
Santa Ana CA	Minneapolis MN			\$400		
Santa Ana CA	NYC Kennedy NY				\$600	
Santa Ana CA	NYC Laguardia NY			\$350		
Santa Ana CA	Phoenix AZ	\$83				
Santa Ana CA	Portland OR		\$139			
Santa Ana CA	Salt Lake City UT			\$250		
Santa Ana CA	Seattle WA		\$158			
Santa Ana CA	Washington Dulles VA			\$275		
Santa Ana CA	Washington Nat'l DC			\$275		
Spokane WA	Salt Lake City UT			\$185		
Washington Nat'l DC	Phoenix AZ					\$550

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OFFICIAL CONTRACTED AIRFARES
2004 International

Attachment 3

<i>International City-Pairs</i>		<i>United Fare</i>	<i>Delta Fare</i>	<i>American Fare</i>	<i>America West Fare</i>
Los Angeles CA	Calgary Alberta CD		\$245		
Los Angeles CA	Cancun Mexico			\$370	
Los Angeles CA	Edmonton Alberta CD				\$200
Los Angeles CA	London Gatwick UK			\$525	
Los Angeles CA	London Heathrow UK			\$525	
Los Angeles CA	Mexico City Mexico	\$170			
Los Angeles CA	Paris De Gaulle FR			\$685	
Los Angeles CA	Puerto Vallarta Mexico		\$325		
Los Angeles CA	Tokyo-Narita Japan			\$252	
Los Angeles CA	Vancouver BC				\$200
Los Angeles CA	Zurich Switzerland			\$700	
Oakland CA	Amsterdam Netherlands		\$750		
Oakland CA	Toronto Ontario CD		\$314		
Sacramento CA	Mexico City Mexico			\$314	
Sacramento CA	Toronto Ontario CD		\$314		
Sacramento CA	Vancouver BC		\$184		
San Francisco CA	Amsterdam Netherlands		\$750		
San Francisco CA	Athens Greece		\$796		
San Francisco CA	Brussels Belgium			\$700	
San Francisco CA	Calgary Alberta CD		\$214		
San Francisco CA	Copenhagen Denmark	\$1,109			
San Francisco CA	Dubai UA Emirates			\$900	
San Francisco CA	Frankfurt Germany	\$700			
San Francisco CA	Geneva Switzerland	\$1,238			
San Francisco CA	Helsinki Finland	\$1,092			
San Francisco CA	London Gatwick UK			\$495	
San Francisco CA	London Heathrow UK	\$489			
San Francisco CA	Madrid Spain			\$550	
San Francisco CA	Mexico City Mexico	\$320			
San Francisco CA	Milan Malpensa Italy		\$740		
San Francisco CA	Montreal Quebec CD		\$300		
San Francisco CA	Moscow Soviet Union		\$1,044		
San Francisco CA	Munich Germany	\$864			
San Francisco CA	Ottawa Ontario CD		\$300		
San Francisco CA	Paris De Gaulle FR	\$645			
San Francisco CA	Prague Czechoslovak		\$703		
San Francisco CA	Puerto Vallarta Mexico			\$340	
San Francisco CA	Rome Fiumicino Italy	\$1,066			
San Francisco CA	Sydney NSW Australia	\$995			
San Francisco CA	Tokyo-Narita Japan	\$405			
San Francisco CA	Toronto Ontario CD		\$314		
San Francisco CA	Vienna Austria	\$1,079			
San Francisco CA	Zurich Switzerland			\$700	
Washington Dulles VA	San Juan Puerto Rico			\$215	
Washington Nat'l DC	Moscow Soviet Union		\$745		

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